



# IMPORTANT DOCUMENTS

## CHECKLIST



### To My Family:

I know this is a hard time for you. I made this checklist to help you find all my important documents with as little stress as possible.

**I love you. Take care of each other.**



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## CHECKLIST

1. Did I have a Will?

YES

NO

Location of related paperwork:

Any other relevant information:



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2. Did I have an Indemnity Plan?

YES

NO

Location of related paperwork:

Any other relevant information:



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3. Did I have Insurance Policies?

YES

NO

Location of related paperwork:

Any other relevant information:



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4. Did I have a Trust?

YES

NO

Location of related paperwork:

Any other relevant information:



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5. Did I have Paper Assets (Stocks, Bonds, etc.)?

YES

NO

Location of related paperwork:

Any other relevant information:



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6. Did I have a Mortgage?

YES

NO

Was I Paying Rent?

YES

NO

Location of related paperwork:

Any other relevant information:



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7. Did I own any Land?

YES

NO

Was I Leasing any Land?

YES

NO

Location of related paperwork:

Any other relevant information:



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8. Did I own a Business?

YES

NO

Location of related paperwork:

Any other relevant information:



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9. Did I have other Debt (e.g. credit card, loans)?

YES

NO

Location of related paperwork:

Any other relevant information:



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10. Did I have any Bank Account(s)?      YES      NO

Location of related paperwork:

Any other relevant information:



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11. What was my sign-in information for my:

Laptop (storage location of item & all relevant information):

Smartphone (storage location of item & all relevant information):

Email (all accounts & relevant information):



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12. Location of all forms of personal identification (e.g. birth certificate, driver's licence, National ID, passport, etc.):

Any other relevant information:



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13. Any other relevant documents and their related information:



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